

# Stevenson Fact Sheet

## Grades K-4 2024-2025

Welcome! 

### School Hours:



7:55 a.m.—2:25 p.m.  
Students should not be at school before 7:40 a.m. as there is no supervision until then.

**Doors open at:**  
7:40—students eating breakfast

**Dismissal:**  
All car riders and walkers should be picked up promptly at 2:25.



Parents driving children will enter the second drive into the school. You should drive in front of the building and turn around using the circle so that your passenger door is facing the school. Visitor parking is in front of the building. **PLEASE DRIVE SLOWLY! The speed limit is 10 mph.**



**Walkers: Students walking to and from school must use the sidewalks and crosswalk. Please look carefully before crossing the front drive.**

### School Attendance

Your child is expected to be present and on time to school daily. In the event of an illness, please call the office to report the absence at (937) 259-6630 or email [cathy.keller@madriverschools.org](mailto:cathy.keller@madriverschools.org). Also, a written note or doctor's excuse should be turned in upon return from an absence.

**EVERY  
SCHOOL DAY  
COUNTS**



The school and the attendance officer will monitor chronic absences. **Be aware that excessive school absences and/or tardiness may be considered an attendance problem and may be addressed by the Dean of Students or the Montgomery County Juvenile Court.**

### School Closings



School closings due to weather and other emergencies are posted via our mobile app, social media, and local news broadcasts. In addition, Mad River will activate an automated phone message service to call and text all parents via ParentSquare when a decision is made to cancel or delay school for inclement weather.

### Web Site:

[www.madriverschools.org](http://www.madriverschools.org)

### Office Contact Information

Mr. Miller, Principal  
[cory.miller@madriverschools.org](mailto:cory.miller@madriverschools.org)

Ms. Cathy, School Secretary  
[cathy.keller@madriverschools.org](mailto:cathy.keller@madriverschools.org)

Phone: 937-259-6630

### Transportation

Bus Information will be available soon at [www.madriverschools.org/domain/45](http://www.madriverschools.org/domain/45). This information will also be emailed to you. Please make sure your email is correct in OneView. **IF THERE IS A CHANGE IN TRANSPORTATION FOR THE DAY, A REQUEST MUST BE MADE IN WRITING.** Example, Your child typically rides the bus, and you are picking them up, please write a note to your child's teacher.

### Student Fees 2024-2025

**GENERAL FEES HAVE BEEN WAIVED FOR 2024-2025 . Please note that fees from previous years are still owed and are reflected in your student's account. Report cards will not be issued if your student has fees due. Payments can be made in the office.**

### Back to School Forms 2023-2024

It is time to complete your child's Back to School Forms! Please visit the Mad River OneView Portal at [madriver.esvportal.com](http://madriver.esvportal.com) to update your contact information, complete your student's Emergency Medical Authorization, Field Trip Permission, and Parent/Student Agreements. Please complete before the first day of school. **Your student will not be permitted to participate in field trips if these are not completed.**

### Updating Your Student's Contact Information



#### New phone number? Change of address? New E-Mail?

We need to be able to contact parents and guardians at all times during the school year. Please make sure we have your student's updated contact information. You are able to update this on the Mad River OneView Portal at [madriver.esvportal.com](http://madriver.esvportal.com). You can also email Miss Cathy at [cathy.keller@madriverschools.org](mailto:cathy.keller@madriverschools.org). **We will be sending emails with important information so please be sure we have your correct email.**

**Have you moved?** We are required to have copies of your new lease, current mortgage statement, or deed plus a second proof of residence before we can update your student's information. If you have moved out of the district and wish to attend MRLS, you will need to complete an Open Enrollment application. Contact Ms. Cathy at 937-259-6630 regarding any changes in your student's address.

### Emergency Contacts/ Leaving School Early?

We realize it is sometimes necessary to sign your child out of school early for an appointment or illness. **You child will not be released to anyone other than a parent/guardian or an individual listed as an emergency contact.**

**IDs are required to sign a student out.**



**Dress Code:** See the student handbook for information. Students need to wear **gym shoes** to school. **No flip flops or open sandals are allowed.** Shoes with heels should not be worn as children must be able to run and play in their shoes.



**Medication:** If your child needs to have medication dispensed by the office, **please come to the office to get the appropriate form.** Medicine can only be dispensed if a doctor's authorization is on file with us.

## After School Care

If you wish to register your child for the After School (BAS) program, please contact the office at 937-259-6630 as soon as possible to register. There is a \$10 non-refundable registration fee for each family. **Space is limited. We are currently taking names for our waitlist.**

**Fees are as follows:**

**After School Program** \$75.00 1st child; 140 for 2 children

**Each additional child will be \$65 which is a \$10 savings per child**

**Hours are 2:25-6:00p.m.**



## Volunteering



We **so appreciate** when parents are able to volunteer their time to help students and teachers. Some parents volunteer in the classroom and others work on projects at home or volunteer for specific events such as the Santa Shop or chaperoning field trips. If you would like to volunteer but don't know exactly what you'd like to do, please talk with your child's teacher, or the office at the Back To School Meet & Greet. They will be more than happy to work with you. Applications are available in the office and with your child's teacher.

**ALL VOLUNTEERS ARE REQUIRED TO BE FINGERPRINTED.**

# Back to School Checklist

✓ **UPDATE RETURNING STUDENT DATA ON ONEVIEW**  
www.maddriversschools.org/Domain/735

✓ **VIEW YOUR BUS ROUTE INFORMATION**  
www.maddriversschools.org/domain/45

✓ **ACTIVATE PARENTSQUARE ACCOUNT/VERIFY YOUR PARENTSQUARE ACCOUNT**  
All users must go through a one-time two-factor authentication step to confirm their email and cell phone number to log into www.parentsquare.com. The email and cell phone number must match the records we have in OneView. If you have already verified your account and there have been no changes in your contact information or account from last year, you will not need to complete this step and you will be automatically logged into the system.

✓ **UPDATE PARENTSQUARE NOTIFICATIONS**  
www.parentsquare.com

✓ **ADD MONEY TO YOUR LUNCH ACCOUNT FOR STUDENTS TO PURCHASE EXTRA ITEMS**  
www.maddriversschools.org/Page/1608

✓ **ADD IMPORTANT DATES TO YOUR CALENDAR**

✓ **PURCHASE SCHOOL SUPPLIES**  
All Schools Supply Lists:  
www.maddriversschools.org/Domain/691

✓ **PAY YOUR STUDENT FEES**  
Check with your child's building to see if this applies to you.

✓ **REVIEW YOUR STUDENT HANDBOOK**  
Located on each school's website:  
www.maddriversschools.org

✓ **REVIEW SCHOOL START/END TIMES, COMMUTER DROP-OFF PROCEDURES & COMPLETE TRANSPORTATION FORMS**

✓ **ATTEND NEW STUDENT ORIENTATIONS & OPEN HOUSES**

✓ **BE READY FOR A GREAT SCHOOL YEAR!**

## **NO-COST MEALS FOR ALL STUDENTS!!**

**2024-2025 SCHOOL YEAR**

Thanks to the U.S. Department of Agriculture's Food and Nutrition Service's Community Eligibility Provision program, **EVERY** student attending Mad River Local Schools will receive breakfast and lunch at no cost for the 2024-2025 school year.

No application is needed to receive this benefit **ALL STUDENTS** will receive this assistance. **Parents can still enter money into their child's lunch account(s) to purchase extra à la carte food items in addition to the first meal provided at no cost.**

